



## The easiest, fastest, and smartest way to manage your documents.

### **This remarkable system:**

- ★ Is easy to use and fast to implement.
- ★ Is the smartest investment you will ever make.
- ★ Saves you time, space and money.
- ★ Secures sensitive documents from unauthorized access.
- ★ Allows multiple users to access the same document at the same time with an audit trail.
- ★ Deploys rapidly and integrates seamlessly with your existing applications.



[WWW.OMIDIDOCSTAR.COM](http://WWW.OMIDIDOCSTAR.COM)



**OMIDI ENTERPRISES**



document management. **Easy. Fast. Smart.**

## You want it. You've got it.

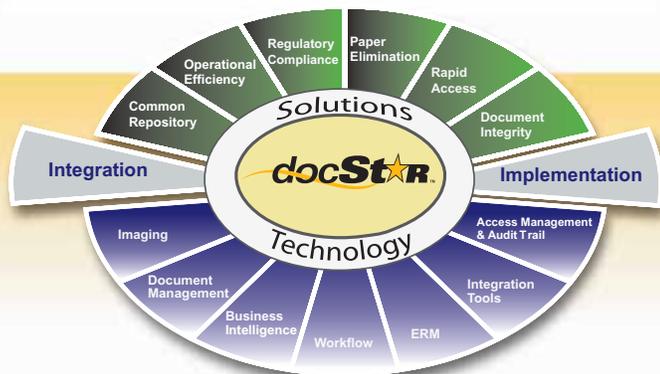
docSTAR offers a broad range of options to meet virtually every document management challenge, and is available in convenient **bundled solutions** supporting a wide array of simultaneous users and volumes. **Workgroup, Departmental, and Enterprise** packages can be purchased as a complete turnkey system or installed on an existing server and easily deploy into your business.

With docSTAR you have the versatility and flexibility to tailor the solution to precisely meet the objectives of your organization. Start with one of our basic software models — **EP, SP or SPX** — then add capabilities as your needs grow or changes. You buy what you need, when you need it!

We believe in easy, fast and smart ROI. It's good business. No matter what version of docSTAR you choose, you can expect to revolutionize the way you do business and **dramatically improve efficiency and productivity.**

## The ultimate security system.

The docSTAR solution includes AuthentiDate™ which time and date stamps every image, creating a "super original" for bulletproof security and peace of mind. Additional security is added with the United States Postal Service Electronic Postmark™ (USPS® EPM®) which is applied daily to provide trusted, third party verification for ultimate document integrity.



## File right.

Match the needs of your business with three filing schemes, which may be combined or used separately. With docSTAR, filing is easy and familiar, just like filing your paper files in folders. Text-based filing permits extensive cross-referencing (or the ability to retrieve documents by searching for any words they contain). Field-based filing allows for a more structured filing system, especially when you seamlessly integrate your business management software with docSTAR.

## Note this.

docSTAR lets you add highlights, sticky notes or any other annotations to any document without altering the integrity of the original. Plus, you can black out (redact) confidential information so only privileged users and recipients can view it.

## Documents on the road.

With docSTAR, you can access documents instantly and easily from any PC, across a LAN, WAN or via the Internet. You can even export documents for viewing on a notebook or other PC—so you can take documents home, on the road or anywhere you need them.

## Going native.

No more looking in "My Documents" for your letter and then in the file cabinet for the reply. With docSTAR, you can import computer files from most applications and store them in their native format right along side the relevant scanned documents. Furthermore, imported spreadsheets, word processor documents, emails, CAD drawings, and other electronic files archived in docSTAR are also guarded against tampering using AuthentiDate™ digital fingerprints and the USPS EPM.

## Improving your image.

With docSTAR, you can easily import PDF documents and image files from digital cameras, copiers and files converted from microfilm, and store them like any other file. You also have the ability to index and organize scanned images from copiers and emails that you want to EPM.

## Come in from the COLD.

If you're still printing reports, statements, invoices, or other big jobs every month on **paper**, then you'll really warm up to COLD. This docSTAR add-on captures and stores these print streams so they can be retrieved conveniently along with any scanned or imported documents. You'll save a fortune on printing and storage costs while dramatically improving accessibility.

## The ultimate safety net.

docSTAR employs a unique two-tier storage system, which typically combines RAID and optical media, to provide fast retrieval, fault tolerance, and archival copies for offsite storage. Off-site Automated Disaster Recovery options also available.

## Be safe. Not sorry.

Whether you are a healthcare organization, financial institution, insurance agency, accountant or securities broker/dealer, you must follow industry compliance laws such as HIPAA, SEC Rule 17a-4, the Graham-Leach-Bliley Act, the Sarbanes-Oxley Act (SOX) and a myriad of others -or face very costly, disruptive consequences. With docSTAR in your arsenal, you can easily implement a secure document management strategy that lets you meet your statutory obligations while minimizing the disruption of your day-to-day operations and keeping your costs down.

## Industry Solutions.

Omidi Enterprises provides document management solutions that address industry requirements including Financial Services, Real Estate, Mortgage, Government, Education, Insurance, and Health care.



Specifications subject to change without notice.